

WSASEA Board Meeting – Spring Conference Planning 5/13/10

We will meet on Sunday evening at 6:00 at a hotel in North Bend to stuff packets and print certificates. We will meet at the lodge at 9:00 on Monday.

To include in folders:

- Agenda
- Housekeeping
- Nomination forms
- Community Service Project
- Job Descriptions for board positions
 - Secretary
 - President Elect
 - Member at Large

Pam:

- Will secure hotel for Sunday night
- Send letter for SEOTY
- Bring paper for speaker certificates
- Lead the Private School Break out session with Christi
- Lead business meeting
 - Do we need Paypal?
 - Is a Savings Bond necessary for
 - Relay that we were active with legislature
 - Old business?

Kamara:

- Provide list of attendees and room assignments to Pam in case of a late arrival
- Bring the lanyards
- Will send e-mail to attendees containing information on confirmation, community service project, e-mail strengths assessment, snacks to share
- Lead the Public School Break out session with Gayle

Gayle:

- Has confirmed meals with the lodge
- Introduce Rob Harden and Marianna Deeken
- Lead the Public School Break out session with Kamara
- Introduce round table/best practices
- Provide template for speaker certificates

Christi:

- Prepare decorations
- Prepare Icebreaker for the morning
- Moderate JLD Panel: Christi, Gayle, – Attempt to recruit John Hadley
- Lead the Private School Break out session with Pam
- Bring raffle tickets

Daphne:

- Will hold drawings during the conference
- Will introduce Ken Sauby
- Lead the Preparation session for the keynote