

WSASEA Business Meeting Minutes

2013 Spring Conference

May 7, 2013

WSASEA General Business Meeting

- Meeting called to order by President Tori Hill at 1:00pm
- Board recognition presented by Tori Hill, President
- Mike Grosso, President Elect recognized Tori Hill, President
- Eric Bender, Member at Large presented group with Robert's Rules
 - To vote, the need to "move to ____." A member would second. Chair asks for all those in favor. If someone calls acclamation, it assumes that all will be "ayes". If acclamation is called, Chair asks for any dissent. If no dissent, the Chair calls a motion passed.

Treasurer Minutes:

Kamara Brooks passed out the Treasurer's report and reviewed current budget. The budget included annual expenses as well as funds spent for 2012 Fall Town Meeting. Mike Grosso asked if the Spring Lodging was in the budget. Kamara Brooks explained that those fees would be present in the next Fall Town Meeting. Eric Bender moved to pass the minutes; Jackie Springer seconded. All in favor; minutes passed.

Secretary Minutes:

Lauren Hardin presented the Secretary's report from the meeting minutes taken at the Fall Town Meeting. No questions or comments. Eric Bender moved to pass the minutes; Mike Grosso seconded. Lauren Hardin called acclamation; minutes passed.

Old Business (Fall Town Meeting):

- None

New Business (Spring Conference):

- Job descriptions & call for nominations
 - Mike Grosso read the Job Description for President-Elect
 - Tommy Skaggs read the Job Description for Vice President
 - Kamara Brooks read the Job Description for Treasurer
 - Asked members to be sure and check with the person before they nominate someone other than themselves. The Board will reach out to any members that have been nominated to check with them.
- Webmaster – Former member Gayle Dorhman is no longer able to serve as webmaster and a new person would need to take over. The position is not elected, but assigned. A person can hold the position for as long or as little as wanted.
 - Kamara Brooks (Columbia Basin) presented the idea of having a non-profit class room group from Columbia Basin to help with the website revamp.
 - Discussed the possibility that Webmaster will no longer be a board position.
 - Caryn Regimbal (WWU) asked why there would be a need to decide one way or another. Kamara Brooks explained that due to the location of the group, that person would either need to be local or able to travel to work with the group.
 - Marlana Rae Robbins (WSAC) voiced her support that it would be a great project for the group.
 - Amy Weller (Northwest U) had a question of how much they would charge – Kamara Brooks (Columbia Basin) explained that it is free of charge and strictly a class project.
 - Diana Baker (Highline CC) brought up that if it is not a board position, more members might be willing to volunteer to hold the position.

- Twyla Kruger (Walla Walla) asked about the advantages and disadvantages of the position being removed from the Board. Tori Hill (UW Tacoma) explained that yes, the webmaster would need to be kept in the loop of information, but not necessarily present at all board meetings.
- Danielle Worley (Bastyr) explained that she knows of a person that is a Jr. Board member and Webmaster that does not have to be at all meetings, but has some voting privileges.
- Marlana Rea Robbins (WSAC) asked about the amount of experience and knowledge that you would need to have to perform the duties. Asked if there was a formal training. Kamara Brooks (Columbia Basin) explained that Gayle Dorhman did not have any training, but had a program that assisted her with the work. The class group might be able to work with the person to show them how to work the program.
- Caryn Regimbal (WWU) proposed that the Board meet and bring a proposal to the members at Fall Town Meeting. Tori Hill (UW Tacoma) explained that the need is immediate.
- Eric Bender (Seattle U Law) moved to suspend the Webmaster position, transfer temporary website maintenance to Kamara Brooks (Columbia Basin) for updating, Mike Grosso (St. Martins) seconded, all approved, motion passed.
- Board to discuss and form plan to work with Columbia Basin college class to update the website. Kamara Brooks (Columbia Basin) will take the lead to start the planning process. Once the website has been updated, will transfer duties back to Webmaster. Board will also discuss the proposal to remove the position from the Board.
- Lisa Montgomery (CWU) is willing to take over as Webmaster. She is going to discuss with Gayle Dorhman more about the position and will let the Board know if she is willing to take on the duties. She has also asked that she not be required to travel to board meetings or participate in any of the activities. Board is willing to consider this and will take on the role of ensuring that the Webmaster is kept up to date on any pertinent information needed to update the website.

Tori Hill moved to close meeting, Twyla Kruger seconded, acclimation, motion passed.

Meeting adjourned at 2:03pm

Minutes Submitted by: Lauren Hardin, Secretary